



Ocone Christian Academy After School Enrichment Program

The Ocone Christian Academy (OCA) After-School Enrichment Program provides an enriched environment for students who need after school care. Students enjoy participating in various activities while in a controlled setting. This program offers homework supervision and assistance and provides a snack for the students. Enrichment hours are from after school until 5:30pm daily.

Students not involved in a sport, club or other after school activity who remain on campus after 3:15pm must be enrolled in the after-school program.

Enrollment into the After-School Enrichment Program is achieved by completing the OCA ASEP enrollment form below. The cost of the program is \$50.00 per week per student. Enrollment is only required for full-time attendance.

Drop-In billing is \$15 per day. All students not attending on a full-time basis are considered "drop-in." **NO ENROLLMENT IS NECESSARY FOR DROP-IN STATUS.** If your elementary student is attending the After-School Enrichment Program on a "drop-in" basis, please alert the office and your child's teacher in the morning to let them know he/she will attend ASEP. **This is important so we can print an off an Emergency Medical Form for the ASEP Emergency Notebook.**

BY ENROLLING INTO ASEP YOU UNDERSTAND THAT YOU WILL BE BILLED ON A FULL-TIME BASIS, ACCORDING TO THE SCHEDULE BELOW, WITHOUT REGARD TO ATTENDANCE. ONCE ENROLLED, A WITHDRAWAL FORM MUST BE COMPLETED TO CHANGE YOUR ASEP STATUS FROM FULL-TIME TO DROP-IN.

BILLING WILL BE SUBMITTED MONTHLY on the 5th of each Month.

(Charges are pro-rated for days when ASEP is not offered, early dismissals, or when school has weather-related cancellations):

(Drop-In billing is calculated in arrears and will be submitted on the 5th of each month.)

ENRICHMENT PROGRAM DISMISSAL: (After 3:15pm)

When picking up your child from ASEP, park and enter near the elementary entrance. Sign out your child in the ASEP notebook in the Elementary Dismissal Room. Students will only be released to those listed in Gradelink as having permission to pick up the student. **Students who remain after 5:30pm will be charged \$1 per minute until checked out.**

ON DAYS NOT ATTENDING ASEP: If your child is enrolled in ASEP, the regular elementary classroom teacher will take him/her to ASEP at 3:00pm. If there is a day your child will not attend the program, please inform the classroom teacher and school receptionist and then go through the elementary carpool line to pick up your child at 2:45.

For questions or concerns regarding the After-School Enrichment Program, please email lbeebe@oconeechristian.org or call the school at 864-882-6925.

Withdrawal requests may be emailed or returned to the receptionist's desk.

I have carefully read all the above information and understand and agree to its terms and would like to enroll my student into the Oconee Christian Academy After School Enrichment Program.

Student Name _____ Grade _____

Student Name _____ Grade _____

Student Name _____ Grade _____

Parent Name (printed) _____ Date _____

Parent Name (signature) _____